

Youth Membership Application and Consent Form

FREE membership for all children and young people aged 11 to 19 years (up to 25 years with additional needs). We offer a Youth Programme with a variety of clubs and activities which can be found on our website <https://www.hkproject.org.uk/youthwork>

We also like to hear new ideas for clubs. Please tell us what **YOUR** interests are here:



**The Hangleton
& Knoll Project**
Working for a better community

Name of child/Young Person:		Date of Birth:	Age when joining:
		Young person's phone number:	
Address:			
Postcode:			
Young person's email:			
Parent/Guardian name/relationship:		Parent/Guardian Telephone:	
Parent/Guardian email:			
Emergency contact name:		Emergency contact telephone number:	
Current school /education: FREE School Meal entitlement YES or NO (please circle)			
Housing Status: Council tenant <input type="checkbox"/> Homeless <input type="checkbox"/> Home Owner/Leaseholder <input type="checkbox"/> Private tenant <input type="checkbox"/> Housing Association <input type="checkbox"/> other <input type="checkbox"/>			
Gender:		Ethnicity:	
As part of our community offer we will be signing up parents to HKP E Newsletter, which comes out twice a month with 'What's on in Hangleton and Knoll' you can unsubscribe from this newsletter at any time.			
Data Protection Statement on the reverse of this form: It is very important that we are able to collect information from service users, this particularly helps us with funding, enabling us to keep our services free or very low cost. It also enables HKP to comply with the requirements under the EU General Data Protection Regulation. <u>Please Make Sure To Read Every Section And Give Your Consent.</u> Your Rights: You have the right to have inaccurate personal data rectified or removed; if you would like to do so please contact info@hkproject.org.uk or call 01273 706469 The Hangleton & Knoll Project is a company limited by guarantee and a registered charity. Company registered No. 7260539 Charity Commission No. 1139971			

Do you consider your child to have a disability? Yes No Prefer not to say If yes, please give details:

Does your child have any additional needs or a SEND statement Yes No Prefer not to say If yes, please give details:

Does your child have any medical conditions/take any medication? Yes No If yes please give details :

We often offer food at our sessions; does your child have any allergies/ intolerances? Yes No If yes please give details :

I consent to any emergency medical treatment necessary during the activity. I authorise the staff to sign any written form of consent required by the hospital authorities if the delay of my signature is considered by the doctor to endanger my child's health and safety.

Yes No

Please give any additional information you think necessary to help us support your young person at sessions, or that you think staff should be aware of:

Do you consent for your child to meet up and go home unaccompanied?

Yes No

Do you consent for your child to take part in online activities such as group video calls?

Yes No

Photo and Filming consent for Minors (if under 18)

The Hangleton and Knoll Project has my permission to use my or my child's photograph or video footage publicly to promote and report on our work. I understand that these may be used in print publications, online publications, presentations, reports, websites, and social media. I also understand that no royalty, fee or other compensation shall become payable to me by reason of such use.

Photos Yes No Filming Yes No

***Safeguarding**

It is the Duty of Care of the Hangleton & Knoll Project to ensure that any children, young people and adults who are participating within our service are safe from harm and exploitation. If we have concerns for the welfare of any of our members, please be aware that with your knowledge we will be sharing information with other professionals and services and that you understand this.

**Please ask for a copy of our safeguarding policy if you would like to know how we will be keeping everyone safe. Our staff have enhanced DBS checks and are registered with the DBS update service.*

Yes I understand

Aspire Database:

The Hangleton & Knoll Project records information on a Brighton & Hove City Council/East Sussex County Council database called *Aspire*. Information that we will record on this secure database consists of the names of those who attend activity sessions and details of what took place. Only authorised professionals are able to access the database.

Yes No

Your declaration I understand the following:

The Hangleton and Knoll Project may use the information I have provided to report to funders, on targets, milestones and service use. We use only anonymised data to complete funding reports; to understand who is using our services and look for points of exclusion; to record and agree and plan our work; to raise the profile of HKP. All original documents are kept securely by HKP for a maximum period of 2 Years at the end of this time all documents will be securely shredded by a professional certificated service.

Yes No

I agree to the rules of membership and understand the membership will be revoked as a consequence if I am unable to abide by the expectations and rules.

Signed
(Young Person).....Date.....

Signed
(Parent/Guardian).....Date.....

Membership authorised by:.....Membership Number:.....