



The Hangleton & Knoll Project

Annual Report 2021-22



**The Hangleton
& Knoll Project**

Working for a better community





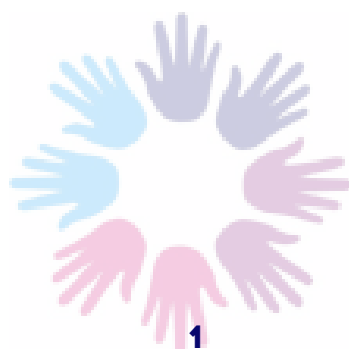
The Hangleton & Knoll Project Annual Report 2021-22

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The Hangleton & Knoll Project Annual Report 2021-22

A. Annual Highlights





The Hangleton & Knoll Project Annual Report 2021-22

The pandemic, opening up and starting the journey towards community recovery

During 2021/22 our communities experienced an enormous amount of upheaval, with ongoing uncertainty affecting how people wanted to engage with others and access what they needed. HKP responded with a range of tailored and hybrid offers, allowing residents to participate in ways that worked for them, our ability to be flexible, agile and responsive being key to maintaining involvement.

For young people, this meant a full face-to-face offer working always to National Youth Agency guidelines. We have been able to deliver busy, productive youth sessions helping young people maintain friendships, start to build back their confidence and to make positive choices around their health and education.

For many, recovery is at the very earliest stages. Cost of living increases hit our communities early and hard, and we have a disproportionate amount of people of all ages and backgrounds struggling with their wellbeing, their finances and their health. We are working hard to mitigate these challenges but there is a lot to do.

Our wellbeing offer for staff, enhanced through the pandemic, has continued to reap benefits in the ability and energy of our team to keep on tackling the increase in demand, both complexity and volume from communities and is now a permanent feature. We have retained and recruited staff where others have struggled, testament to our culture and their ongoing deep commitment to the work we do.

Joanna Martindale
Chief Executive Officer

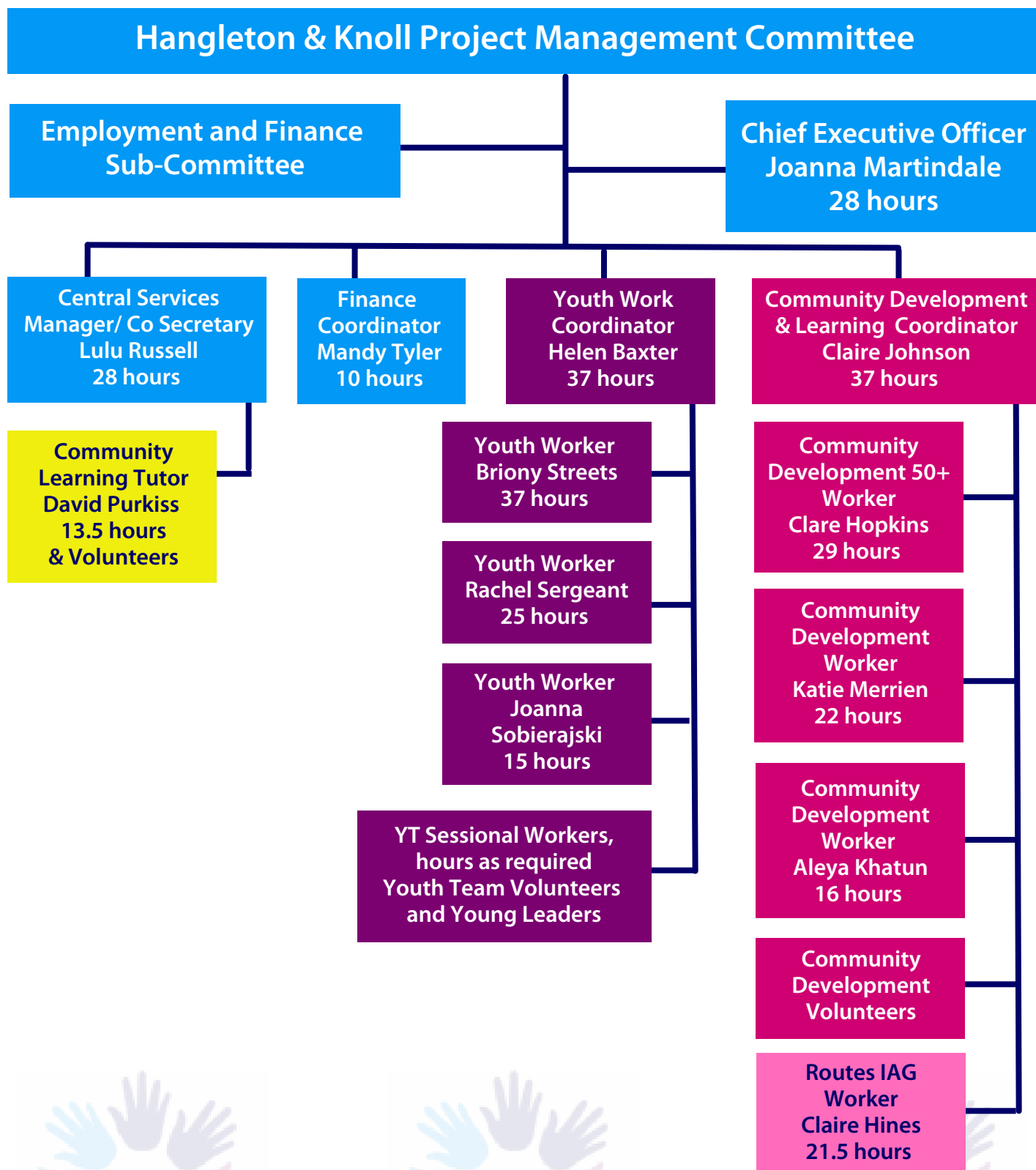
Our year:



A word cloud featuring various terms in different colors and sizes. The largest words are 'teamwork', 'fun', 'flexible', and 'connection'. Other prominent words include 'creative', 'positive', 'strength', 'responsive', 'determination', 'relationships', 'supportive', 'challenging', 'meaningful', 'holistic', 'caring', 'adaptive', 're-engaging', 'empowering', and 're-connecting'.

The Hangleton & Knoll Project Annual Report 2021-22

Our Organisational Structure



The Hangleton & Knoll Project Annual Report 2021-22

Outcomes of 2021-22 Household Support Fund

The Hangleton and Knoll Project received a £5,000 Household Support Fund from Brighton and Hove City Council in winter 2021. The Fund was used to support families, young people and older people in Hangleton and Knoll to keep warm and well-fed during the winter months, via actions including:



Buying supermarket vouchers to enable our local families with food budgets to buy the ingredients to cook nutritional meals.

Replacing our Christmas 2021 Big Munch family lunch session with Covid-safe home deliveries of food hampers and blankets.

"Thanks for the extra blanket. I am going to put it straight on my bed" - young person



NEED A HELPING HAND THIS CHRISTMAS?

Come and meet Mrs Santa Claus and helpers on the HKP Youth Bus for Food and Warmth goodies

Thursday 23rd December
Knoll Park 12-2pm
Hangleton Park 2.30-4.30pm

For more information email youth@hkproject.org.uk

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Filling our Youth Bus with warm clothes, blankets and food and visiting Knoll Park and Hangleton Park on 23 December 2021 to deliver a festive experience for local families and provide them with access to essential winter supplies and food vouchers - just in time for Christmas!

Providing hot meals for older people through Knoll Lunch Club.



The Fund enabled us to support:



households



young people

"Just wanted to [say] thank you all for our lovely delicious hamper. The kids loved their treats. Thanks ever so much. Much appreciated. Have a wonderful Christmas" - local single mum of 5 young children

Report created by the Hangleton and Knoll Project. We would like to thank Brighton and Hove City Council for making this work possible.



The Hangleton & Knoll Project Annual Report 2021-22

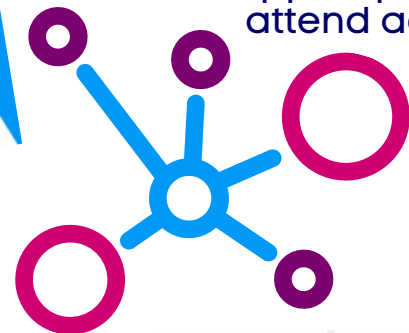
Prescribe To Thrive Social Prescribing Programme

We deepened our relationships with local Primary Care providers, community organisations, and colleagues from Hera Arts and Health Partnership and Together Co. to deliver the West Hove Prescribe To Thrive Social Prescribing programme. Together, we forged better pathways to support our local residents by improving the links between Primary Care and community offers.

We commissioned an accessible video about Social Prescribing to display in community buildings and GP waiting rooms across Hangleton and Knoll, alongside posters, flyers and brochures about the programme's opportunities.



We created an online map with details of local, affordable groups, activities and support, for the Social Prescribing referrers and our residents. The map included accessibility information for all activities. We also offered free access to volunteer Buddies to support people to attend activities.



The online and in-person Social Prescribing activities and groups included: exercise classes; arts activities; support and social groups; nature and gardening; cookery and nutrition classes; health and wellbeing groups; and IT support. All activities were free or low-cost, and designed to support people with a range of long-term mental and physical health conditions to manage their health and wellbeing.

The Hangleton & Knoll Project Annual Report 2021-22

Our Community Development Team

Supported

2,184*



to attend and manage
community groups, with
new people getting involved
in supporting a group.

Raised

£49,982.87

for the benefit of the community.



280

Supported

49



groups

including **6**
new groups.

* **297** of whom were from
multicultural
communities.



* **26** of whom were from the
LGBTQIA+ community.



Our Community Development Team also:

Supported our
community to run

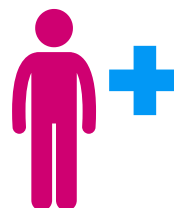


"open" community
events, attended by

54

1,537

residents

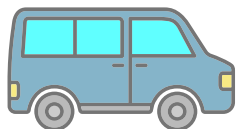


91

service providers



Organised



7



84
people.

50+ Trips attended by

Completed

739

1:1 interactions via
phone and face-to-face.



Supported

81

volunteers



Some highlights from this year have included:

Organising an at-home Afternoon Tea* event for older residents on 19 July 2021, in partnership with the Hangleton and Knoll 50+ Steering Group.

60



Cream teas in a bag were delivered to
older residents to enjoy at home.

We really enjoyed
the cream tea thank
you so much, we sat
in the garden to eat
in the sunshine.



People joined the
special online
social quiz and
chat held
later that
afternoon..

Thanks so much for a
lovely, interesting,
chatty and informative
afternoon - the quiz was
fun with extra yummy
scrummy bits too!

Thank you for your
hard work in
running the quiz, I
really enjoyed the
afternoon. The tea
was superb and so
well put together.

*Held in memory of Bunty Bateman, an HKP Befriending
Volunteer and Health Champion, and funded by Bunty's
posthumous donation to HKP.

The Hangleton & Knoll Project Annual Report 2021-22

Our Community Development Team

50+ Activity Packs Project (with HKP 50+ Steering Group)*:



44

local older people (and any live-in carers/relatives) were sent bespoke activity packs by HKP, including snacks, puzzles, bespoke activities, signposting to support services, and health and wellbeing information.

33 Felt more supported.

Felt special and like someone cared

I enjoyed the colouring – I hadn't done it for years. I feel very lonely sometimes and need to occupy my mind.

26 Felt less bored & lonely.

*Funded by the Derek & Eileen Dodgson Foundation.



50+ Walk and Scoot Pilot

In September 2021, 13 older people joined a HK50+ Walk and Scoot pilot from Hangleton via the old Dyke Railway path and local woodlands to the top of the South Downs. The group noticed seasonal changes, nature and wildlife.



I enjoyed the talking points about local history and landmarks we could see on the walk.

I would definitely [like] another walk, it was just lovely to walk and chat and not feel alone.

It was really nice to go walking with others, meet new people and to get out into the countryside.

The accessible track worked well for my mobility scooter.



Multi Cultural Women's Coffee Mornings

We successfully relaunched monthly, face-to-face Multi Cultural Women's Group coffee mornings; enabling local women to come together in a safe shared space to find an identity and sense of belonging. 18 women from a variety of multicultural communities attended the first one in November 2021; including 10 women from the newly-engaged local Afghanistan community (supported by interpreters from Sussex Interpreting Services).



Thank you very much for inviting us, this is the first time I have come out

I have been here for 15 years and never done anything like this

I have never done this before, I want to do something for myself and learn English

The Hangleton & Knoll Project Annual Report 2021-22

Our Youth Work Team



Our Youth Team also:

Gave out kits and safety support during "Wise in Winter" and "Safe In Summer" campaigns**.

175

Took young people on **64** trips & holiday sessions.

22



Delivered the 2021 Youth Led grants Summer Programme.

40 Issued digital badges for volunteering & participation in youth work learning.

6 Big Munch events delivered for **30**



Won The Children and Young People's Now Award for Partnership Working for the Brighton Streets project.



"HKP is important to young people because it gives them a safe place to hang out with their friends. It also gives them a chance to meet new people and helps develop confidence." Robbie, age 21

"[HKP] gives a safe place for individuals who do not feel safe at home. It gives a place for young people to feel safe talking to someone about their troubles and getting help." Connor, age 16

"I enjoy table tennis a lot because I get to learn new skills and be around people. I enjoy playing table tennis with other people as well as making friends within the session. It's a session I know everyone that plays enjoys a lot as they can explore and have fun at the same time" - young woman, age 17.

"It's helped me to get fitter and I have more confidence in self-defence because I have the skills and training now" - young man, age 14, about Boxing Club.



Briony Streets won the Parent Carers' Council (PaCC) Award for Excellence in the Voluntary Sector 2021.



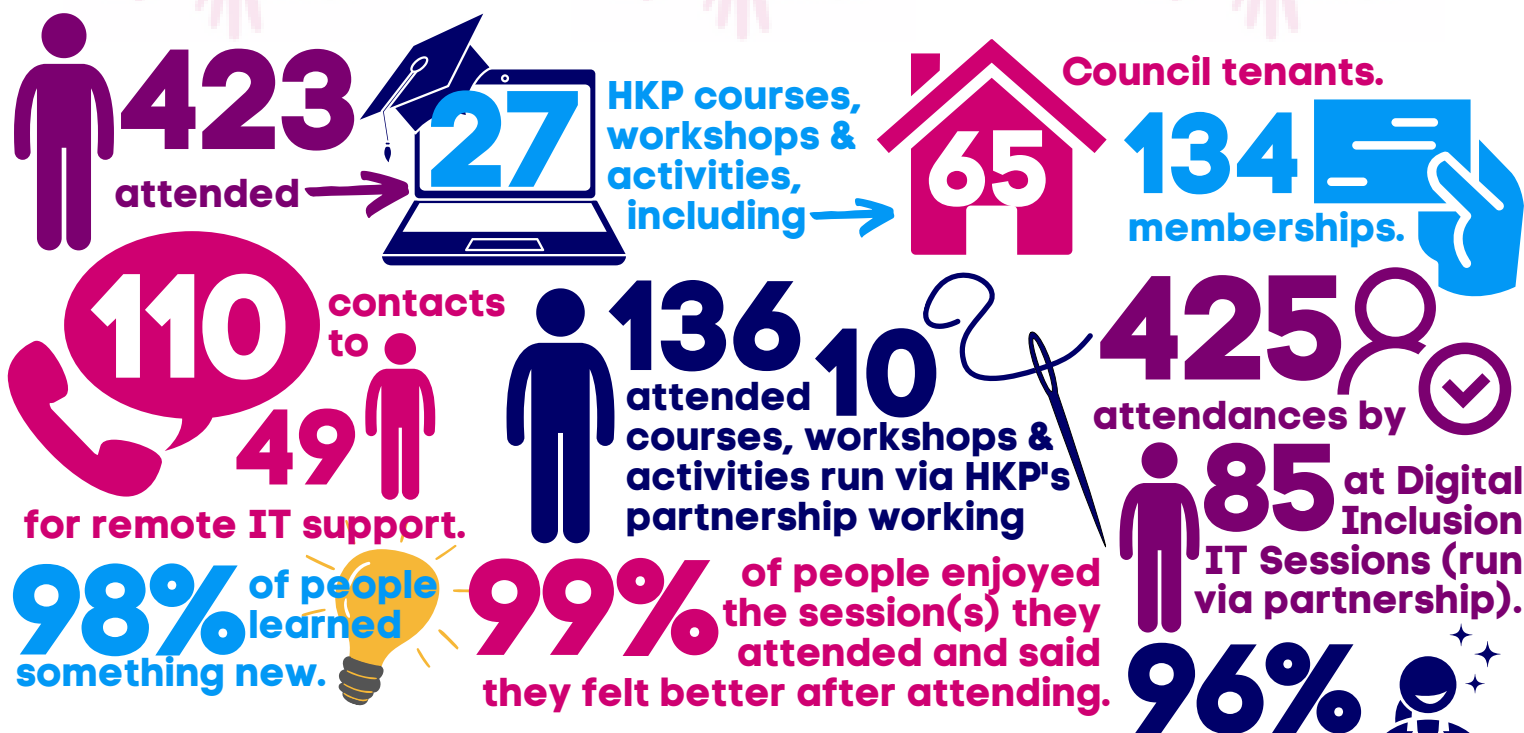

The Hangleton & Knoll Project
Working for a better community



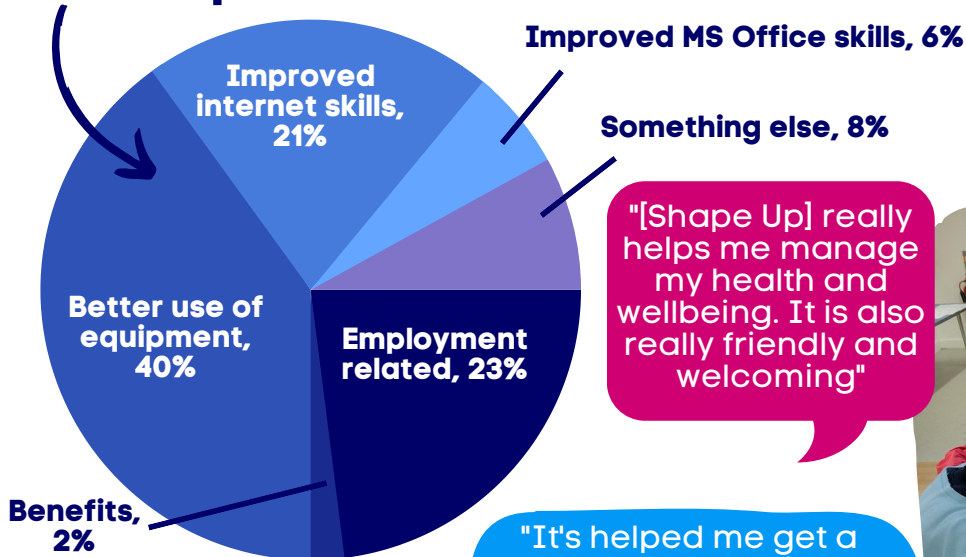
*Boxing and table tennis funded by Active Sussex via HKP Youth Active partnership with WBC Cares, Brighton and Hove Boxing Team & Brighton Table Tennis Club. **Thanks to donations from The Noel Bennett Charitable Trust, Sussex Community Foundation & Waitrose.

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Our Community Learning and Computer Drop-In



Participant use in the IT Suite



"[Shape Up] really helps me manage my health and wellbeing. It is also really friendly and welcoming"

"It's helped me get a sense of community. It's been very restful. I'm being more creative at home" - Textiles Art class participant



"I constantly feel good about the sessions, which help me to learn more tasks and also to understand information" - Excel course participant



The Hangleton & Knoll Project Annual Report 2021-22

Our Community Learning and Computer Drop-In

Our courses included:

- Singing sessions
- First Aid courses
- Microsoft Word and Excel courses
- Yoga classes
- The Big Munch family events
- Older, Wiser, Still Working course
- Covid Recovery workshops for community buildings, volunteering and supporting wellbeing
- Shape Up classes in Knoll Park and St Richard's Church and Community Centre
- Finance and benefits workshops with Citizens Advice Bureau and Moneyworks
- An In Shape For Life course for people aged 50+
- Parent Carer workshop with an Occupational Therapist
- Sauerkraut-making workshops
- Textile and Monoprinting classes with artists from Indian Futures



Our partnership courses, events and activities included:

- Creative Writing
- Telling Our Stories
- Job Clubs and ESOL (English for Speakers of Other Languages) IT classes with Routes
- Wellbeing Through Nature
- Ageing Well Wellbeing workshop
- Yoga classes with Brighton Yoga Foundation
- Digital Health Ambassador IT sessions
- Hangleton and Knoll Fun Day

"David was very informative and helpful in his teaching approach. Making it easy for the layman" - IT support recipient

"It was really useful to refresh my skills in order to start a new job. I feel a lot more confident now and I will use this service in the future" - IT support recipient

The Hangleton & Knoll Project Annual Report 2021-22

Our Routes Employment Project



people supported
of whom:

20 were new
to Routes

and **14** people exited

with

86%

going into education
and/or employment



Our Routes Employment Project also organised:

ESOL IT Course



5

All 5 participants reported an increase in their digital skills, and were able to start job-searching online.

Each person was given a laptop to practice their digital skills at home.

I have come on a lot with IT – feel more confident

I have been really impressed with the high standard of tutoring by both David and Claire. I feel a lot more confident in getting back to work than before. I now have a better CV updated and available. I feel I have learnt more on this course than I did at college.

I found it to be a great help to me. There is no doubt [that] Claire's help with my CV at Routes helped me to get this job. I am shocked to have been offered it at my age. Finally I want to say a massive Thank You to Hangleton & Knoll as well. Without them, people like me would not have any opportunity to get anywhere in life. They are a vital support network and more than they get credit for as well.

It helped me in the next step in finding work

2 x Job Clubs



7

Participants were supported to write CVs, develop job search strategies and gain confidence with interview skills.

Unemployment can be isolating, but these groups provided an invaluable source of peer support.

Job club was very helpful and well presented. Feel so much more confident re skills

Participants have gone on to further training including HKP IT courses. Two participants are exploring a career change and gaining skills and work experience in those areas.

Extremely helpful. Improved situation in relation to my outlook. Clearer as to where to access opportunities. Always had choice – not pushed into anything from Routes. Boosted confidence. Good for emotional wellbeing. Aware of steps to take and where to ask for help

One ESOL IT course attendee brought food for the group to share! She went on to attend the Job Club and is now doing a childcare course.



The Hangleton & Knoll Project Annual Report 2021-22

Our funders and finances

Our finances in 2021/22 were as follows:

Income	Expenditure
£514,910	£498,569

We would like to thank all of the individuals and organisations whose hard work and generosity has allowed us to make a difference in our community, including:





The Hangleton & Knoll Project Annual Report 2021-22

B. REPORT OF THE TRUSTEES AND UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2022

FOR

THE HANGLETON & KNOLL PROJECT (A COMPANY LIMITED BY GUARANTEE)

Company Number : 07260539
Charity Number : 1139971





REGISTERED COMPANY NUMBER: 07260539 (England and Wales)
REGISTERED CHARITY NUMBER: 1139971



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FOR THE YEAR ENDED 31 MARCH 2022

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Laine Close
Brighton
East Sussex
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THE HANGLETON & KNOLL PROJECT (REGISTERED NUMBER: 07260539)
REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2022

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2022. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

Objectives and aims

Objects of the Charity

a) To promote the benefits of Brighton & Hove hereinafter called "the area of benefit" without the distinction of race, or sex, or of political, religious, or other opinions by associating the Local Authorities, voluntary organisations and inhabitants in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure time occupation with the object of improving the conditions of life for the inhabitants. The Charity shall be non-party in politics and non-sectarian in religion.

b) In furtherance of the said objects the Charity shall:

- i. Assist and support existing community groups and work with local residents to initiate new groups responding to identified need in the "area of benefit"
- ii. Promote and support community resources for the area in association with other voluntary groups and Statutory Agencies
- iii. Promote and support the development of community buildings to provide facilities for all residents
- iv. Encourage the participation of local residents in all forms of voluntary activity, education, and employment, which may improve the quality of life in "the area of benefit".

Charity's Aims

Purpose

The Hangleton & Knoll Project (HKP) is a Community Development charity and company limited by guarantee. We work in the Hangleton and Knoll ward of Brighton and Hove in South East England. A part of the community since 1983 we are an organisation working for the community with the community and managed by the community. Right from the start local residents have shaped and developed the organisation to become what it is today; a model of good practice for how a community is able to develop and manage its own resources and services.

Mission

HKP is a resident led organisation that exists to work in partnership with the neighbourhood we serve, to access and develop opportunities and resources, facilitate positive change, and deliver effective and appropriate services, as identified by those people who live in our communities.

Vision

HKP seeks optimum ways of working with, and for the benefit of, the whole community. We do this to mitigate and/or eliminate the wide range of social and economic difficulties that many people, affected by high levels of social deprivation in our neighbourhood, experience. We seek to improve the quality of life of people in Hangleton and Knoll by working in partnership with all local residents, community groups and service providers, to access and develop opportunities, resources and services, and to facilitate positive changes that have been collectively identified by residents, many of whom have developed the confidence and capacity to lead that change.

Values

HKP's community development, youth work and community learning practices are guided by the underlying principles and values of partnership work, needs led approach, joined-up thinking, volunteering, self-help, equality, community and individual empowerment. This approach recognises the skills, assets and diversity of all our residents.

High level outcomes

- To increase a sense of trust and feeling of belonging in Hangleton and Knoll and reduce social isolation
- To improve the health and wellbeing of all residents and increase ability to self-manage and reduce negative impacts of long-term conditions
- To reduce all kinds of inequality by maximising life chances for all
- To build community and individual resilience and empower local people to have more control over the issues that affect them
- To increase skills, confidence and knowledge in local people
- To increase participation in all levels of decision making, volunteering and community action
- To build confidence to participate in learning and employment
- To ensure responsive services based on both identified need and demographic analysis

OBJECTIVES AND ACTIVITIES

Significant activities

Community Development

Community development is the process of enhancing socially or economically disadvantaged communities by working with local people to develop the skills, knowledge and experience necessary to collectively improve their community's resources.

In practical terms, the Community Development Team:

- makes contact with residents
- develops relationships
- raises the awareness of residents' common concerns and responsibilities
- helps foster a feeling of ownership of their area
- co-ordinates the coming together of residents to agree a plan of action
- supports the development of a group to undertake the tackling of an issue
- supports them through their development for 6 months to a year so that they are able to fully undertake their individual and group roles and manage issues such as fundraising, financial management, forward planning, working as a team, and the delivery of a service.

At the end of the process, the community has an additional resource, targeted at an identified need, which is independent, self-sustainable and physically and financially accessible to residents.

The community development process is effective in maximising organisational time as the independent management of pieces of work by the community enables the community development worker to move on to support the development of further community initiatives. Community managed services also alleviate the demand placed upon the resources of statutory agencies.

Within the process, the development work is taking place primarily not for the end product - e.g. to set up a group

- increasing the capability and skills of individuals
- developing support networks and easing isolation
- increasing the skills base of the community as a whole
- improving community resources.

Additional to direct work with residents is work with statutory agencies and other providers to develop a climate in which residents and local community groups are able to have an active role in the development of their neighbourhood. This includes:

- the development of meetings where residents can request information, make suggestions and challenge agencies;
- liaising with agencies to signal the needs of the target area or to raise difficulties caused by policies or practice;
- informing residents of new and existing policy, opportunities presented by these, and facilitating a process where involvement and planning can take place.

Youth Work

All youth work delivered by the Charity follows the community development ethos as listed above. In addition, it works to the Youth Service Core Curriculum:

- Personal and Social Education: helping young people in making informed and constructive choices about their personal well-being regarding health, education and training, employment, recreation and legal issues as well as making and maintaining positive personal relationships.
- Participation and Empowerment: good youth work practice puts young people at the centre of its programmes - young people voluntarily participate in the planning and direction of the programmes as decision makers as well as participants. It encourages young people's development of critical faculties and promotes the confidence with which to take control of their own lives - at local, community, City, national and international levels.
- Equality of Opportunity: youth workers are expected to challenge oppression and inequality as well as encouraging young people to do the same.
- Voluntary Engagement: the Charity provides a range of programmes that young people can engage with voluntarily. These programmes offer a range of opportunities and challenging experiences in the company of their peers and the local community. The work supports a successful transition into adulthood.

These aims are achieved through the implementation of a range of youth work methodologies including:

- Detached youth work
- Youth Bus
- Group and project work
- Trips and activities
- One to one and youth coaching support
- Work in schools
- Partnership work with other agencies and services

Community Based Learning

HKP has developed a 'UK Online' IT training suite in St. Richard's community centre with free access community wi-fi. We provide informal and formal IT and other needs led training and facilities to increase the skills and confidence of local residents. This work is delivered by qualified tutors and supported by volunteer sessional trainers recruited from former learners. Learning is provided free

Community Learning activities typically include:

- Training for Community Groups e.g. committee skills, development days
- Taster sessions
- Free weekly IT drop-ins - both day and evening sessions and telephone and online
- 1:1 IT training with local residents
- Supporting communications e.g. social media training, how to design a leaflet, video conferencing
- Helping groups use Funder Finder
- ESOL (English as a second language) courses
- Basic IT courses
- Wellbeing, Cookery and self-improvement courses
- Exercise and fitness courses
- Accredited courses e.g. First Aid, Food Hygiene
- Help with CVs
- Job applications and job search
- Online courses
- Information and advice about other courses, training, volunteering and community groups

We are managing increasing community demand in this area, particularly those seeking employment support or needing help with IT not to be left behind in accessing services. We have therefore adapted our delivery and now have additional IT drop-ins staffed by trained volunteers, complementing our tutor-led work. We have also increased the work we do with other agencies to ensure that they deliver training in our local venues, which we promote via our networks and staff, e.g. projects with the local health system to increase access to primary care.

Routes

Routes is a local project offering free, personal support for anyone needing some help on their journey into employment, and is funded by the European Social Fund and the Big Lottery Fund. We provide an Information and Advice service for adults of all ages, and a space to explore new opportunities, confidence building activities, updating skills, and making real progress towards better work opportunities.

Specific activities include:

- 1-2-1 tailored support for as long as is needed
- learning opportunities, such as literacy and IT skills
- access to volunteering and training across the city
- help in addressing barriers to employment and training
- starting with a conversation and ending up with a personal plan, designed to develop skills and increase chances of finding the right job
- budgets and resources to help with achieving training, learning and job goals
- providing financial support, where needed, for important day-to-day practical issues, like travel and childcare.

Public benefit

The trustees confirm that they have referred to the Charity Commission's general guidance on public benefit when reviewing the Charity's aims and objectives and in the planning of future activities.

Social investments

The Charity does not hold any social or programme related investments.

OBJECTIVES AND ACTIVITIES

Grant making

Grant making is not a material part of the Charity's activities.

Volunteers

Volunteer input to the work of the Project consists of the valuable contribution made by the Trustees, local residents and others (names can be found under Trustee and Volunteer sections). The Project works with many volunteers in the local community and seeks to increase volunteer participation in the various existing and newly formed community organisations. Local volunteers support the delivery of a range of local activity including IT, youthwork and Health promotion. When recruiting new staff, the Project seeks the involvement of at least one local volunteer resident in the shortlisting and interview process.

ACHIEVEMENT AND PERFORMANCE

Charitable activities

The Charity's Objectives for 21/22

- Work to enhance Social Prescribing Opportunities with GP surgeries, Link workers and community partners and help create pathways for patients into local, affordable opportunities
- Work on innovative ways to provide additional activities that will mitigate the Health Inequalities experienced in our community. We built on pilot work conducted with the University around Cardiac Health and with the CCG around Cancer; ensuring people experiencing long term health conditions have the benefit of local community activity
- Build on relationships with local primary care to look at ways we can further integrate community and GP services for the benefit of patients
- Maintain Knoll Pavilion as a Youth led Youth space and create a Knoll Park intergenerational friends of group to oversee developments at the park
- Continue to respond to the needs amplified through the Covid pandemic ensuring that we remain flexible and responsive
- Continue to undertake regular door knocks to ensure that everyone, and particularly the most vulnerable, are supported and linked into the services and activities that will support them and that we maintain and grow our system of street reps
- Re-tendering Area Youth grants to maintain a youth led, community based inclusive local service and promote the voices of young people living on the City fringes into City decision making. Currently, the contract is due to end March 2027.

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REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2022

- Work to ensure that employment services funded by the EU are able to continue looking at different, sustainable, community-based solutions. We know that this support is a resident priority, that we are highly successful, and that this work will be ever more needed
- Work with the Arts steering group on uses of the Downsman site - this site is due to finish October 2022 but will be delayed until January 2023 due to Covid. We aim to create a community led arts space if the Housing Association remains willing to work with us.
- Further develop our successful partnership with the Trust for Developing Communities (TDC), Sussex Interpreting Services and Racial Harassment Forum to engage with Black and Minority Ethnic residents to grow and develop the City's Black and ethnically diverse community infrastructure and build skills and confidence in all our many communities.

ACHIEVEMENT AND PERFORMANCE

Activities for generating funds

These activities include providing payroll bureau and administration services to community groups for a nominal fee and charging minimal course fees and resource hire charges as a contribution towards course costs.

Investment Income

The Charity spreads its funds over several interest bearing bank accounts in order to minimise risk, however in the current economic climate, some of these accounts have produced no interest at all and others only a small amount.

Other Incoming resources for charitable activities

The Charity received funding from B&H City Council's Third Sector Investment Programme (TSIP) via TDC as a contribution towards the organisation's overall management and administration costs as part of the Community Development Commission to cover our external strategic, partnership work for the City.

Community Development

Brighton & Hove TSIP funding enables our core Community Development offer to support representative groups such as Community Action, local Parks groups, community festivals and community buildings alongside work targeted at specific vulnerable communities of interest e.g. Parent Carers and people with long term health conditions. This also includes ethnically diverse engagement work. This work is delivered as part of the Inclusive Communities partnership led by TDC. BHCC BAMER Engagement funding has enabled us to deliver an outreach programme and support Community Voices, the City's engagement group. The programmes are complimentary and add value to our core work.

We have also had Heads On Charity funding supporting peer led support for people with health conditions.

The Charity has continued to receive funding through Impact Initiatives for our Older People's Ageing Well programme of work which supports older people to come together as the 50 Plus Steering Group and oversees an older people led programme of trips, groups and activities within our area. This partnership of providers is a Citywide offer with targeted work in local neighbourhood and various communities of interest. As part of this work, HKP delivers ethnically diverse older people's activities and trips.

The Charity received funding to deliver a number of smaller projects over the year including Brighton & Hove NHS Clinical Commissioning Group (CCG) funding which has continued to support our West Area Health Forum which brings together residents, patients and community group leaders with Practice Managers from six local surgeries to look at community solutions to Health and Wellbeing issues, alongside feeding in and back, to improve local health services. Also, in this year we received funding via CCG to support ethnically diverse engagement in partnership with TDC, this year focused on Covid experiences.

We received BHCC funding to deliver local networking sessions ("Coffee and Croissants") for professionals in partnership with TDC.

CCG psychosocial money funded a partnership between the Hangleton & Knoll Project and TDC to deliver a Citywide programme of health and wellbeing activities. This is part of the Community Roots offer led by Southdown

THE HANGLETON & KNOLL PROJECT (REGISTERED NUMBER: 07260539)
REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2022

Housing (renamed UOK in 2022). In Hangleton and Knoll, our focus has been on ethnically diverse women's health and wellbeing.

The Charity received funding from BHCC Public Health to manage a small Neighbourhood Fund community-based grants programme to enable, and support, local community groups to apply for funding to deliver health promoting activities.

We received funding from the Brighton Dome and Festival to continue our outreach programme in partnership with them and continue to support a Local Arts offer overseen by a resident led Arts steering group.

Youth Work

BHCC continued to fund the Charity, as lead youth provider in the West Area, to deliver a range of universal, detached and project-based youth work for young people aged 13-19 years, as well as young women's group activities.

We received Brighton Streets funding from the VRU via TDC for our partnership detached work programme which also supports welfare at City events e.g. Pride.

We also work with Impact Initiatives and TDC to deliver an offer for Sussex Community Foundation Trust, working alongside the School Nurse service. Our skilled youth worker supports some of the most vulnerable young people in the City with casework and a link back into mainstream youth and community activity should that be appropriate.

Also delivered was Reboot, a partnership with the Police and delivered across Sussex led by YMCA Downlink giving us a full time youth coach to work with young people at risk, funded for the second year after the success of the year one pilot.

We also build on our core offer to provide targeted group work to our most vulnerable young people. These additional pots of money include: Sussex Community Foundation Social Action Fund delivering a programme of volunteering; the CCG Young People Health Champions to support young people to become peer mentors and to address their own health needs; the Noel Bennet Trust funds both our young men's project as well as our Young Leaders programme whereby young people receive training and support to gain volunteer experience with our youth work activities; The Police fund enables us to work with young people to reduce incidences of anti-social behaviour; and The Cooperative and the Rotary to support work with vulnerable young people.

Community Learning

The Charity received Moneyworks funding to support tutor led and volunteer supported IT drop-ins enhancing digital inclusion to support financial inclusion alongside a small programme of community learning which has focused on the needs of residents who are struggling with the cost of living supporting uptake of key benefits.

BHCC Hubs money supports our main course programme and HRA (Housing Revenue Account) funding prioritises our Council tenants and leaseholders allowing us to target our learning offer to them and have capacity to deliver the outreach required. In this period we have been able to offer a range of activity including wellbeing, digital and accredited courses that support volunteering and employment e.g. first aid and food hygiene.

Routes

In November 2016 we learned that we were successful in our stage 2 bid to the Lottery and EU for Building Better Opportunities funding which funds Information Advice and Guidance work to help residents with multiple barriers to undertake training, work placements and ultimately obtain employment. This programme of work was so successful that we were awarded a second round of funding to June 2021, and now a third round of funding to October 2022.

FINANCIAL REVIEW

Investment policy and objectives

The trustees confirm that the investments held by the Charity are in accordance with the Trustees' powers.

FINANCIAL REVIEW

Reserves policy

The Hangleton & Knoll Project Trustees hold financial reserves because it is solely dependent on contracts and grant aid with very few donations and we wish to offer our community a clear, ongoing and sustainable offer.

We are in a healthy financial position and feel satisfied that we can demonstrate stability to our statutory funders who are looking at our sustainability over a 3-7 year period within their commissions.

The past three years have taught us that timescales for statutory funding change quickly with short term rollovers and annual budget changes which makes our long-term planning around staffing levels more challenging. In 2018 we also faced a proposed 100% cut to youthwork (an £89k loss of income); this decision was reversed but it brought home the very difficult context for local government and CCG commissioners and the possibility of swift and brutal changes to our funding. All our contracts have caveats which mean they are subject to annual budget setting.

We have found that maintaining a level of reserves designated for staff continuity of £118,440 means that we can offer stability to staff and continuity of delivery for our community, giving us time to plan any necessary changes and be covered for staff redundancy and office closure costs for our office spaces. These are currently calculated at £168,504 - a figure that reflects how long many of our staff have remained with us and the fact we have office bases across our patch.

During 2019/20 we were offered the opportunity to potentially take on a building as part of new housing being built locally and Trustees have agreed that if this happens we will designate some funds (c£30k) to enable the necessary development. Due to Covid, this development and spending has been delayed and to date is not completed. Having reserves allows us to take advantage of opportunities to develop new resources for our community. During 2020/21 we also designated £20k of reserves to develop an evidence base for our youth work offer as we commission in 2021/22 for the next 5.5 years. However this was not prioritised in this period as we needed to deal with young people in emotional and educational crisis and we won the commission without this!

We keep a general reserve of £56,112 to respond to immediate issues and as cashflow for contracts which now pay up to six months in arrears.

Covid has shone a light on the vulnerability of organisations to unforeseen change and we are proud of our resilience and ability to respond rapidly which is aided by our secure financial footing.

The reserves figure is reviewed annually by the Finance Sub-Committee and a recommendation made to the following meeting of the Management Committee with whom the final decision rests.

Funds in deficit

There are no funds in deficit.

FUTURE PLANS

The Trustees intend the Charity to continue to deliver a high standard of community development, Information, Advice and Guidance, community learning and youth work in Hangleton and Knoll within existing partnerships and to develop further initiatives where the need arises and subject to available funding.

Our 5-year business plan was fully rewritten with full consultation from the community and all stakeholders in 2017/18 and was published in July 2018. This document gives a full description of priorities and direction and will be refreshed in 2022.

Key priorities for the period 2022/23 include:

- Work to enhance pathways and develop innovative groups and opportunities from primary care for residents/patients into local, affordable health and wellbeing opportunities. This is with the aim to enable sustainable, lifestyle changes and builds on our positive existing relationships
- Seek funding to support primary care facing Community Development to mitigate Health Inequality and enhance our capacity to deliver peer support groups

THE HANGLETON & KNOLL PROJECT (REGISTERED NUMBER: 07260539)
REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2022

- Work on innovative ways to provide additional activities/insight to mitigate the Health Inequalities experienced in our community e.g. Cancer awareness and Cardiac health
- Maintain Knoll Pavilion as a Youth led Youth space and seek funding for a rebuild/refurbishment
- Continue to respond to the needs amplified through Covid and prioritise supporting residents with cost of living e.g. Household support grant/increase in Food and Digital support
- Work with Moneyworks partners to help their outreach into our community and ensure quality advice available to all. Explore group models of working to increase uptake of benefits/increase income
- Work to ensure that employment services currently funded under the EU endure, looking at different, sustainable, community-based Information, Advice and Guidance (IAG). We know that this support is a resident priority, that we are highly successful, and that this work will be ever more needed for those groups (50-plus and English as an Additional Language (EAL)) who do not access mainstream IAG services in general
- Work to provide support to our community's most vulnerable young men, testing wrap around models that work to support better choices and behaviour change during the critical years 13-17
- Further develop our successful partnership with the Trust for Developing Communities, Sussex Interpreting Services and Bridging Change to engage with Black and ethnically diverse residents to grow and develop the City's community infrastructure and build skills and confidence as Community Voices continues to flourish and self-manage.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, which are the Memorandum and Articles of Association.

Charity constitution

The charity was incorporated on 20 May 2010 as a company limited by guarantee (registered company number 7260539) and commenced activities on 1 April 2011. On that day it took over the activities of the previous Hangleton & Knoll Project (registered charity number 1009953 on 21 March 1992).

It was registered with the Charity Commission on 20 January 2011.

Board membership, recruitment and appointment of new trustees

Board Membership

The Trustees when complete shall consist of at least 4 and not more than 16 individuals. One third of the Trustees must retire at each Annual General Meeting, those longest in office retiring first and the choice between any of equal service being made by drawing lots. A Trustee retiring under this Article may stand for re-election.

Recruitment and Appointment of New Trustees

Throughout the year Project staff encourage residents to put themselves forward for election to the Board of Trustees. Invitations to the AGM are sent to members and to a wide range of people within the statutory and voluntary sector. All residents are invited via the local newsletters/posters, which are distributed to houses on the estates. There are a range of skills represented on the Board, and good representation of different sections of the community.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Decision making

Management Committee

The Management Committee meets four times a year and is the forum where all major decisions are made and agreed. The Committee receives written reports from the staff and from its Sub-Committees on work in progress and opportunities arising. The Committee sets policy and takes decisions on major matters that arise. The Minutes and papers for the Management Committee Meetings are also circulated to the staff to keep them aware of the decisions being taken by the Board. Officers for the Management Committee are elected at the AGM and invitations include an invite for new members to join the Management Committee.

Sub-Committees of the Management Committee

The Employment and Finance Sub-Committee meets regularly and consists of at least 3 persons nominated by the Project's Management Committee. The Chief Executive and Finance Co-ordinator attend. The Sub-Committee

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REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2022

ensures the Project's Trustees control the finances of the organisation and reports to the Management Committee making recommendations on financial and employment matters where necessary, or at least on an annual basis. The Sub-Committee considers (and instructs staff accordingly on) the following aspects:

- i. The general financial health of the Project
- ii. Financial planning and annual budgeting
- iii. Income & expenditure accounts
- iv. Cash flow analysis
- v. Annual accounts and audits
- vi. Fundraising and income generation
- vii. Payroll and staff salaries
- viii. All other matters of a financial nature

In addition, the Sub-Committee, in consultation with the Chief Executive, agrees the Terms and Conditions of Employment of the Project's staff, takes responsibility for the process of employment of new or replacement staff and advises the Management Committee of the process to be adopted for selection and interview of candidates, following equal opportunities policies. The Sub-Committee acts as an advisory group for personnel and employment matters on any relevant issues in such a way as to pre-empt and prevent situations of difficulty to the Project arising.

Induction and training of new trustees

All newly appointed Trustees receive an Induction Pack and undergo an induction training period. This includes attending the first Management Committee Meeting held shortly after the AGM, meeting with staff, and shadowing an appointed, existing Trustee. Roles and responsibilities are explained in accordance with the Charity Commission Leaflet CC3.

Equal opportunities policy

The Hangleton & Knoll Project (HKP) recognises the existence of discrimination against people based on particular characteristics or beliefs. Our policy sets out the steps we take to prevent discrimination in the services and support we provide, and in employment. We monitor all areas of our work closely and are active in targeting work where there are gaps in representative participation alongside our inclusive ethos and commitment to overcoming barriers.

The aim of our policy is to fulfil legal and other obligations by ensuring that everyone involved with the organisation is treated fairly regardless of age, gender, marital status or civil partnership, race, disability, sexual orientation, religious beliefs, parental rights, carer responsibility, (the protected characteristics as set out in the Equality Act 2010) and in addition their employment status, UK National status, socio-economic status, irrelevant convictions or other conditions not justified in law or relevant to the provision of service or performance of the job.

The aim of our policy is to ensure that no job applicant, employee, volunteer, or recipient of our services receives less favourable treatment on the grounds of race, colour, nationality, ethnic or national origin, sex, marital status, sexual orientation, creed, religion, disability or age, or is disadvantaged by conditions or requirements which have a disproportionately adverse effect on his or her racial group, sex, marital status, religion, disability or age and which cannot be shown to be justifiable on grounds other than those of race, colour, nationality ethnic or national origins, sex, marital status, sexual orientation, creed, religion, disability or age. Selection criteria and procedures will be frequently reviewed to ensure that individuals are selected, promoted and treated on the basis of their relevant merits and abilities. All employees and trustees will be given equal opportunity and, where appropriate and where permissible under the Equality Act, employees of under-represented groups will be given training and encouragement to achieve equal opportunity within the organisation.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Project membership

Membership is open to all individuals (over the age of 18) who are interested in furthering the work of the Charity.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Related parties

The Charity is not part of a wider network where any relationship impacts on the operating policies adopted by the Charity. The Charity is committed to supporting 'good-will' partnership work wherever it meets the charitable objectives as laid out in The Constitution. We have worked with (this list is not exhaustive):

- Active for Life
- Active Sussex
- Adult education hub
- Age UK
- Aid In Sickness – Hove
- Allsorts Youth Project
- Amaze
- Aspire
- Audioactive
- Beauty of Clay
- Benfield Valley Healthcare Hub (BVHH)
- BHESCO
- Big Lemon
- Blatchington Mill School
- BMEYPP
- Brighton & Hove Adult Learning Group
- Brighton & Hove City Council (BHCC) including: Active for Life; Adult Social Care; Children's Centres; Children, Families and Learning; Communities and Equalities Team; Early Interventions; Healthwalks; Healthy Lifestyles team; Housing; Parks/Rangers; Planning; Public Health; Schools; and Wellbeing Service
- Brighton & Hove Food Partnership
- Brighton & Hove Libraries
- Brighton & Hove Wellbeing Service
- Brighton & Hove Youth Participation Team
- Brighton Aldridge Community Academy (BACA)
- Brighton and Hove Black History
- Brighton and Hove Bus Services
- Brighton and Hove Clinical Commissioning Group (B&H CCG) - at programme and system levels
- Brighton and Hove Food Bank
- Brighton and Hove Museums
- Brighton Dome
- Brighton Festival
- Brighton Housing Trust
- Brighton People's Theatre
- Brighton Sussex Medical School
- Brighton Table Tennis Club
- Brighton Therapy Centre
- Brighton Wellbeing Centre
- Brighton Women's Centre
- Brighton Youth Centre
- CAMHS
- Cardinal Newman School
- Changing Chalk
- Chomp
- Citizens Advice Bureau and the Moneyworks Partnership
- Community Development and Engagement, Brighton Streets Detached Youthwork partnership
- Community Land Trust
- Community Routes Partnership
- Community Safety Forum
- Community Transport

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REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2022

- Community Works
- Connections Minibus Travel
- Corridor
- Digital Brighton and Hove
- Dignity
- Dorothy Stringer School
- Downland Access Project
- Duke of Edinburgh's Award
- Extra Time
- Face 2 Face Befriending
- FFT
- FMG Gym
- Food Partnership
- Friends and Family of Travellers
- Friends Centre
- Friends of Knoll Park
- Front Door for families
- Goldstone Primary School
- Grace Eyre
- Grassroots
- Hangleton and West Blatchington Food Bank
- Hangleton Bowls Club
- Hangleton Children's Centre
- Hangleton Community Centre
- Hangleton manor Pub
- Hangleton Rangers FC
- Heads On Charity
- Healthwatch
- HERA
- Hindleap Warren
- Hove Job Centre
- Hove Medical Centre
- Hove Museum
- Hove Park School
- Hove Poly Clinic
- Impact Initiatives -the Ageing Well Partnership
- Impetus
- Integrated Team for Families
- International Women's Network
- Jobcentre Plus
- Kings School
- Komedia Kids
- Launchpad Collective
- LGBTQ Switchboard
- Links Road Surgery
- Local elected members: Cllr Nick Lewry, Cllr Dawn Barnett & Cllr Tony Janio
- MET College
- Migrant English Project (MEP)
- Mile Oak Medical Centre
- Mill View
- Mind
- Mind Out
- Money Advice Plus
- New Writing South
- NHS

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REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2022

- Our Future City
- PACC
- PACE
- Patcham High School
- Plot 22
- Portslade Academy (PACA)
- Portslade Health Centre
- Possability People
- R-U Ok?
- Resource Centre
- Rethink
- Right Here Project
- RISE
- Robin Hood Health
- Rotary
- Routes Employment Partnership
- RYLA
- Safehaven Sussex
- Safety Net
- School Nurse Partnership
- Screen Archive South East (SASE)
- Seniors Housing
- Serendipity (SES)
- SID Youth
- Sing for Better Health
- Sorella Pizza Catering
- Sound City
- Southdown Housing
- Speakout
- Sported
- Square Lemon Training
- St Helen's Parish team
- St Mungos employment support
- St Richard's Church and Community Centre
- Stoneham Bakehouse
- STREETFUNK
- Supported employment team
- Survivors Network
- Sussex Community Foundation Trust
- Sussex Health and Care Partnership
- Sussex Police - member of Police IAG
- Sussex Prisoner Families
- Tarnerland Youth Project
- Team Sport – Go Karting
- The Dodgson Foundation
- The Met College
- The WISE project
- Thorpe Park
- Thousand 4 £1000 (T4K)
- Time to Talk befriending
- Together Co
- Trust for Developing Communities (TDC) – including MESH project
- Underground Gym
- University of Brighton
- University of Sussex

- Videoclub
- Voices in Exile
- Waitrose
- WBC Cares - Boxing
- WEA Adult Education
- Wellsbourne Centre
- West Area GP Surgeries' Patient Participation Groups (PPGs)
- West Area Housing Team
- West Hove Primary Care Network (PCN)
- Whitehawk Inn
- Wish Road Surgery
- Women's Centre
- Work and Learning Opps
- YMCA Downslink
- Young Person's Centre (YPC)
- Youth Advice Centre (YAC)
- Youth Employability Service (YES)
- Youth employment hub
- Youth Led Grants
- Youth Offending Team (YOT)

The Charity is a member of Community Works, our local infrastructure and representation body. We are also in partnership with The Trust for Developing Communities delivering Community Development within the West area and Black and Ethnic Minority engagement as part of the City offer to small groups and residents. We are part of the Sector Support Network which brings together local grant makers with infrastructure bodies for the benefit of small groups in the City.

The CEO attends the Community Works Representatives Council, Health and Wellbeing Board and Council TECC (Tourism, Equality, Culture and Community) Committee meetings as the locally elected CVS Brighton and Hove Communities Representative. HKP leads Youth work in the West of the City taking in a wider geographical area than the Hangleton and Knoll ward and expanding the reach of our detached work, organising regular practitioner meetings to liaise and share resources with other local youth providers. We meet regularly with other youth area and community of interest leads to organise strategically. We are also part of the City response to financial exclusion with a partnership led by the Citizens Advice Bureau called Moneyworks. We deliver the community-based education offer which seeks to provide residents with the tools to manage their finances and increase their income alongside community-based access to specialist case work advice and support.

As part of our Covid response work our CEO has attended the Children and Family Emergency Cell - later the recovery Cell for Children and Young People and the City Vaccination Cell - ensuring that we maximised vaccinations in the West of the City and targeted those who were initially hesitant to take the vaccine.

STRUCTURE, GOVERNANCE AND MANAGEMENT

This year we went into the third year of a partnership led by Southdown Housing who are leading for psychosocial interventions for Mental Health providers in the Community Roots programme.

We are also in the third year of a programme led by The Trust for Developing Communities (TDC) to deliver a Citywide detached offer. This project, named Brighton Streets, enables young people to build positive relationships as they socialise on the streets, offering support advice and guidance.

We are in the third year of delivering Ageing Well led by Impact enabling groups, trips and activities for older people. We deliver TSIP Community development and engagement led by TDC.

Risk management

The Charity has examined the major risks to which it is exposed and systems have been established to mitigate these risks. The Charity recognises that it has a responsibility to manage hazards and risks and supports a structured and focused approach to managing them through approval of the risk management strategy. In this way The Hangleton & Knoll Project will better achieve its overall objectives and enhance the quality of work delivered.

THE HANGLETON & KNOLL PROJECT (REGISTERED NUMBER: 07260539)
REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2022

The Charity has systems in place that enable us to regularly examine the risks to which we are exposed. Primarily, the Employment and Finance committee, comprised of a minimum of three persons nominated by the Management Committee, and the Chief Executive and the Finance Co-ordinator, meets as regularly as twice a month when necessary to address imminent risks to the organisation's operation. In addition, the Charity's Management Committee meets four times a year, and more frequent meetings are convened where required, as this is the forum where all major decisions and proposals are agreed. All activities delivered by Hangleton & Knoll Project staff are subject to detailed risk assessments.

The risks are considered under five broad headings:

- Management and direction risks
- Operational risks
- Financial risks
- External risks
- Compliance with law and regulation

The objectives of the Charity's risk management strategy are to:

- Integrate risk management into the culture of the Hangleton & Knoll Project
- Manage risk in accordance with best practice
- Anticipate and respond to changing social, environmental and legislative requirements
- Prevent injury, damage and losses and reduce related costs
- Raise awareness of the need for risk management by all those connected to the Hangleton & Knoll Project and the delivery of its services.

Our full risk assessment is available on request. This document has been agile because of the constant changes caused by the changing Covid situation and is formally reviewed and refreshed annually.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

07260539 (England and Wales)

Registered Charity number

1139971

Registered office

St Richard's Church and Community Centre
Egmont Road
Hove
East Sussex
BN3 7FP

Trustees

R K Gill
N S Goslett
Baroness J B Gould
E A Hartle
K Mason
A M Muten
G V Powell
N J Quinn
J O Stanford (Resigned 3.11.21)
P A Weller

Company Secretary

L C Russell

Independent Examiner

Christopher Robert Tyler FCA DChA FCIE
Institute of Chartered Accountants in England and Wales
F1 CRT Limited
Flat 24 Wellingtonia Court
Laine Close
Brighton
East Sussex
BN1 6TD

Bankers

The Bank of Scotland
33 Old Broad Street
London

Other Officials and Staff

Non-voting Observers:
Cllr Dawn Barnett (BHCC)
Cllr Tony Janio (BHCC)

Chief Executive:

Joanna Martindale

Project Offices:

St. Richard's Church & Community Centre
Egmont Road
Hove
BN3 7FP

STATEMENT OF TRUSTEES' RESPONSIBILITIES

The trustees (who are also the directors of The Hangleton & Knoll Project for the purposes of company law) are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing those financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently
- observe the methods and principles in the Charity SORP
- make judgements and estimates that are reasonable and prudent
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by order of the board of trustees on and signed on its behalf by:

.....
P A Weller - Trustee

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
THE HANGLETON & KNOLL PROJECT (REGISTERED NUMBER: 07260539)**

Independent examiner's report to the trustees of The Hangleton & Knoll Project ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2022

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

Since your charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a registered member of Institute of Chartered Accountants in England and Wales which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Christopher Robert Tyler FCA DChA FCIE
Institute of Chartered Accountants in England and Wales
F1 CRT Limited
Flat 24 Wellingtonia Court
Laine Close
Brighton
East Sussex
BN1 6TD

Date:



THE HANGLETON & KNOLL PROJECT
STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 MARCH 2022

	Notes	Unrestricted funds £	Restricted funds £	2022 Total funds £	2021 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies	2	-	5,747	5,747	2,791
Charitable activities	4				
Project Income		19,170	482,597	501,767	437,044
Investment income	3	<u>7,396</u>	<u>-</u>	<u>7,396</u>	<u>5,881</u>
Total		26,566	488,344	514,910	445,716
EXPENDITURE ON					
Charitable activities	5				
Project Expenses		<u>23,740</u>	<u>474,829</u>	<u>498,569</u>	<u>424,224</u>
NET INCOME		2,826	13,515	16,341	21,492
RECONCILIATION OF FUNDS					
Total funds brought forward		<u>340,230</u>	<u>443,944</u>	<u>784,174</u>	<u>762,682</u>
TOTAL FUNDS CARRIED FORWARD		<u><u>343,056</u></u>	<u><u>457,459</u></u>	<u><u>800,515</u></u>	<u><u>784,174</u></u>



THE HANGLETON & KNOLL PROJECT (REGISTERED NUMBER: 07260539)
BALANCE SHEET 31 MARCH 2022

	Notes	Unrestricted funds £	Restricted funds £	2022 Total funds £	2021 Total funds £
FIXED ASSETS					
Tangible assets	11	851	-	851	1,064
CURRENT ASSETS					
Debtors	12	7,880	-	7,880	24,999
Cash in hand		<u>432,124</u>	<u>457,459</u>	<u>889,583</u>	<u>848,264</u>
		440,004	457,459	897,463	873,263
CREDITORS					
Amounts falling due within one year	13	(97,799)	-	(97,799)	(90,153)
NET CURRENT ASSETS		342,205	457,459	799,664	783,110
TOTAL ASSETS LESS CURRENT LIABILITIES		343,056	457,459	800,515	784,174
NET ASSETS		<u>343,056</u>	<u>457,459</u>	<u>800,515</u>	<u>784,174</u>
FUNDS	14				
Unrestricted funds				343,056	340,230
Restricted funds				<u>457,459</u>	<u>443,944</u>
TOTAL FUNDS				800,515	784,174

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2022.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2022 in accordance with Section 476 of the Companies Act 2006.

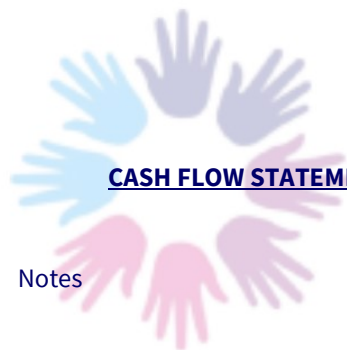
The trustees acknowledge their responsibilities for:

- ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

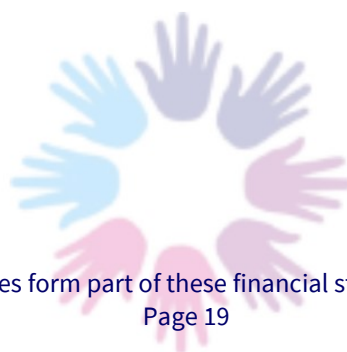
The financial statements were approved by the Board of Trustees and authorised for issue on and were signed on its behalf by:

.....
P A Weller - Trustee



THE HANGLETON & KNOLL PROJECT
CASH FLOW STATEMENT FOR THE YEAR ENDED 31 MARCH 2022

	Notes	2022 £	2021 £
Cash flows from operating activities			
Cash generated from operations	1	<u>33,923</u>	<u>35,181</u>
Net cash provided by operating activities		<u>33,923</u>	<u>35,181</u>
Cash flows from investing activities			
Interest received		<u>7,396</u>	<u>5,881</u>
Net cash provided by investing activities		<u>7,396</u>	<u>5,881</u>
Change in cash and cash equivalents in the reporting period		<u>41,319</u>	<u>41,062</u>
Cash and cash equivalents at the beginning of the reporting period		<u>848,264</u>	<u>807,202</u>
Cash and cash equivalents at the end of the reporting period		<u>889,583</u>	<u>848,264</u>



THE HANGLETON & KNOLL PROJECT
CASH FLOW STATEMENT FOR THE YEAR ENDED 31 MARCH 2022

1. RECONCILIATION OF NET INCOME TO NET CASH FLOW FROM OPERATING ACTIVITIES

	2022 £	2021 £
Net income for the reporting period (as per the Statement of Financial Activities)	16,341	21,492
Adjustments for:		
Depreciation charges	213	266
Interest received	(7,396)	(5,881)
Decrease/(increase) in debtors	17,119	(21,287)
Increase in creditors	<u>7,646</u>	<u>40,591</u>
Net cash provided by operations	<u><u>33,923</u></u>	<u><u>35,181</u></u>

2. ANALYSIS OF CHANGES IN NET FUNDS

	At 1.4.21 £	Cash flow £	At 31.3.22 £
Net cash			
Cash at bank and in hand	<u>848,264</u>	<u>41,319</u>	<u>889,583</u>
Total	<u><u>848,264</u></u>	<u><u>41,319</u></u>	<u><u>889,583</u></u>

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS102, have been prepared in accordance with the Charities SORP (FRS102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2019)', Financial Reporting Standard FRS102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

The accounts are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The trustees/directors consider that there are no material uncertainties about the company's ability to continue as a going concern. The trustees have taken advantage of the various sources of Government support during the COVID-19 pandemic and consider that it will not have a significant impact on the company's ability to continue trading. There are no material uncertainties affecting the current year's accounts.

Income

All income is recognised in the Statement of Financial Activities (SOFA) once the charity has legal entitlement to the funds. It is probable that the income will be received and the amount can be measured reliably.

Our policy on the recognition of grants received is to recognise them when they are received. However, on occasions where a final grant payment relating to an existing grant is due but unpaid at the end of a financial year, the amount will be brought in to the accounts as a debtor. If grants are received in advance of any financial year they are apportioned to the relevant year.

Income from donations is accounted for as received by the charity. The income from fundraising ventures is shown gross, with the associated costs included in fundraising costs. The value of voluntary work is not included in the financial statements.

Other income, including investment income and fee income, is recorded on an accruals basis.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure. It is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Tangible fixed assets costing in excess of £1,000 are capitalised and included at cost including any incidental expenses of acquisition.

Depreciation has been provided on the following basis:

- Furniture & Fittings - 20% reducing balance basis.
- Computers - 20% reducing balance basis.
- General Equipment - 20% reducing balance basis.

A full year's depreciation is charged in the year of acquisition, none in the year of disposal.

THE HANGLETON & KNOLL PROJECT
NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2022

Taxation

The charity is considered to pass the tests set out in Paragraph 1 Schedule 6 Finance Act 2010 and therefore it meets the definition of a charitable company for UK Corporation Tax purposes. Accordingly the charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Pension costs and other post-retirement benefits

The charity operates a defined contribution pension scheme. Contributions payable to the charity's pension scheme are charged to the Statement of Financial Activities in the period to which they relate. In the year ended 31 March 2022 the employer contribution was 6% of gross salary.

2. DONATIONS AND LEGACIES

	2022	2021
	£	£
Donations	<u>5,747</u>	<u>2,791</u>

3. INVESTMENT INCOME

	2022	2021
	£	£
Deposit account interest	<u>7,396</u>	<u>5,881</u>

4. INCOME FROM CHARITABLE ACTIVITIES

	Activity	2022	2021
		£	£
Fee income	Project Income	187,309	151,392
Misc. income	Project Income	11,514	4,268
Grants	Project Income	<u>302,944</u>	<u>281,384</u>
		<u>501,767</u>	<u>437,044</u>

Grants received, included in the above, are as follows:

	2022	2021
	£	£
Youth Work Commission and Brighton and Hove Community Learning via BHCC	169,781	105,027
Community Development via The Trust for Dev. Comms. (including HNF)	53,938	62,447
The Police and Crime Commissioner	-	450
Routes Employment (EU/Lottery) via Brighton and Hove Community Works	46,922	41,282
Moneyworks via Brighton and Hove Citizens Advice Bureau	12,750	12,750
Carried forward	<u>283,391</u>	<u>221,956</u>

THE HANGLETON & KNOLL PROJECT
NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2022

4. INCOME FROM CHARITABLE ACTIVITIES - continued

	2022 £	2021 £
Brought forward	283,391	221,956
Sussex Community Foundation Social Action	-	570
Brighton and Hove NHS Clinical Commissioning Group	-	7,910
Impact Initiatives	-	17,895
Brighton and Hove Food Partnership	-	4,924
Cultural Baggage	-	2,270
BME Psychosocial (Via The Trust for Developing Communities)	-	1,000
Brighton and Hove City Council - Emergency Community Food Hub	-	1,599
Covid Project Funding (Via The Trust for Developing Communities)	-	10,000
National Lottery Fund - Multi Cultural Community Covid Response and Support	-	8,860
UK Online Good Things Foundation	-	3,000
Derek and Eileen Dodgson Trust	-	1,000
Neighbourly Community Fund	-	400
Arts Council England	1,000	-
Noel Bennett	1,031	-
Sport England	2,009	-
Brighton and Hove City Council - Digital COMF	3,196	-
Brighton and Hove City Council - Household Support Fund	5,000	-
Heads On Charity - Health for All (via TDC)	4,317	-
Heads On Charity - BAME Inclusion Engagement (via Amaze)	3,000	-
	<u>302,944</u>	<u>281,384</u>

The following grants have been deferred to the next year:

	2022 £	2021 £
NHS England (Health Champions Monies)	9,180	4,590
NHS B & H (Health Champions Monies)	5,000	5,000
Youth Activities donations	15,471	15,000
BME Psychosocial activities monies	-	5,000
Brighton Streets	-	7,300
SEND Youth Club	1,000	2,000
Grow your own BHCC	-	4,700
Youth Coaching	-	1,800
NLDC	-	5,714
Spices Project	-	5,000
Brighton Festival and ACE	9,000	4,000
NHS Together	2,465	-
BHCC Youth Grant	15,000	-
Noel Bennett	1,329	-
Active Sussex	3,800	-
BHCC Youth Bus	3,400	-
NHS England Blood Pressure	1,045	-
Older People activities monies	6,000	-

5. CHARITABLE ACTIVITIES COSTS

Project Expenses

Direct
Costs
£
498,569

6. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	2022	2021
	£	£
Depreciation - owned assets	<u>213</u>	<u>266</u>

7. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2022 nor for the year ended 31 March 2021.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 March 2022 nor for the year ended 31 March 2021.

8. STAFF COSTS

Staff costs during the year were as follows:

	2022	2021
	£	£
Salaries	290,525	292,211
Employer's national insurance	23,407	22,962
Employer's pension costs	16,095	16,080
Sessional staff	<u>5,830</u>	<u>10,477</u>
	<u>335,857</u>	<u>341,730</u>

The average monthly number of employees was 17 (2021: 17).

No employee earned £60,000 or more (2021 none).

The charity operates a stakeholder pension scheme available to all employees. The employer contribution (available to employees who have completed their trial period) for 2021/22 was 6% of gross salary.

The charity considers its key management personnel comprises the trustees, chief executive and three project coordinators. Total employment benefits to its key management personnel (including employers national insurance and pension contributions) was £129,968 (2021 : £139,182).

THE HANGLETON & KNOLL PROJECT
NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2022

9. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted funds £	Restricted funds £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	-	2,791	2,791
Charitable activities			
Project Income	10,622	426,422	437,044
Investment income	<u>5,881</u>	<u>-</u>	<u>5,881</u>
Total	16,503	429,213	445,716
EXPENDITURE ON			
Charitable activities			
Project Expenses	<u>12,454</u>	<u>411,770</u>	<u>424,224</u>
NET INCOME	4,049	17,443	21,492
RECONCILIATION OF FUNDS			
Total funds brought forward	<u>336,180</u>	<u>426,502</u>	<u>762,682</u>
TOTAL FUNDS CARRIED FORWARD	<u><u>340,229</u></u>	<u><u>443,945</u></u>	<u><u>784,174</u></u>

10. INDEPENDENT EXAMINATION

The amount included for the Independent Examiners fee is £1,860 (2021: £1,500).

11. TANGIBLE FIXED ASSETS

	General equipment £	Furniture & Fittings £	Computer equipment £	Totals £
COST				
At 1 April 2021 and 31 March 2022	<u>8,069</u>	<u>3,248</u>	<u>50,387</u>	<u>61,704</u>
DEPRECIATION				
At 1 April 2021	8,037	3,229	49,374	60,640
Charge for year	<u>6</u>	<u>4</u>	<u>203</u>	<u>213</u>
At 31 March 2022	<u>8,043</u>	<u>3,233</u>	<u>49,577</u>	<u>60,853</u>
NET BOOK VALUE				
At 31 March 2022	<u><u>26</u></u>	<u><u>15</u></u>	<u><u>810</u></u>	<u><u>851</u></u>
At 31 March 2021	<u><u>32</u></u>	<u><u>19</u></u>	<u><u>1,013</u></u>	<u><u>1,064</u></u>

THE HANGLETON & KNOLL PROJECT

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2022

12. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2022	2021
	£	£
Trade debtors	7,671	24,790
Prepayments	209	209
	<u>7,880</u>	<u>24,999</u>

13. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2022	2021
	£	£
Trade creditors	7,519	4,545
Social security and other taxes	8,542	7,813
Other creditors	1,214	1,895
Accrued expenses	7,834	15,796
Deferred income	72,690	60,104
	<u>97,799</u>	<u>90,153</u>

14. MOVEMENT IN FUNDS

	At 1.4.21	Net movement in funds	At 31.3.22
	£	£	£
Unrestricted funds			
General fund	53,286	2,826	56,112
Designated Fund - Redundancy	168,504	-	168,504
Designated Fund - Staff Contingency	<u>118,440</u>	<u>-</u>	<u>118,440</u>
	340,230	2,826	343,056
Restricted funds			
Community Learning, Financial Inclusion and Development	85,814	7,700	93,514
Infrastructure Support	46,227	-	46,227
Youth Projects	101,579	1,856	103,435
Health Promotion	6,385	-	6,385
Work with Older People	331	-	331
Building Better Opportunities	10,710	903	11,613
Community Development	167,768	-	167,768
BME Psychosocial	7,382	-	7,382
Artworks	10,095	3,056	13,151
BAMER Community Development	<u>7,653</u>	<u>-</u>	<u>7,653</u>
	<u>443,944</u>	<u>13,515</u>	<u>457,459</u>
TOTAL FUNDS	<u>784,174</u>	<u>16,341</u>	<u>800,515</u>

THE HANGLETON & KNOLL PROJECT
NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2022

14. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	26,566	(23,740)	2,826
Restricted funds			
Community Learning, Financial Inclusion and Development	55,561	(47,861)	7,700
Youth Projects	225,068	(223,212)	1,856
Work with Older People	45,522	(45,522)	-
Building Better Opportunities	46,922	(46,019)	903
Community Development	97,911	(97,911)	-
Artwork	17,360	(14,304)	3,056
	<u>488,344</u>	<u>(474,829)</u>	<u>13,515</u>
TOTAL FUNDS	<u>514,910</u>	<u>(498,569)</u>	<u>16,341</u>

Comparatives for movement in funds

	At 1.4.20 £	Net movement in funds £	At 31.3.21 £
Unrestricted funds			
General fund	49,236	4,050	53,286
Designated Fund - Redundancy	168,504	-	168,504
Designated Fund - Staff Contingency	<u>118,440</u>	<u>-</u>	<u>118,440</u>
	336,180	4,050	340,230
Restricted funds			
Community Learning, Financial Inclusion and Development	81,097	4,717	85,814
Infrastructure Support	46,227	-	46,227
Youth Projects	100,329	1,250	101,579
Health Promotion	331	-	331
Work with Older People	7,765	2,945	10,710
Building Better Opportunities	6,296	89	6,385
Community Development	162,624	-	167,768
BME Psychosocial	7,382	-	7,382
Artwork	6,798	3,297	10,095
Bamer Community Development	<u>7,653</u>	<u>5,144</u>	<u>7,653</u>
	<u>426,502</u>	<u>17,442</u>	<u>443,944</u>
TOTAL FUNDS	<u>762,682</u>	<u>21,492</u>	<u>784,174</u>

14. MOVEMENT IN FUNDS - continued

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	16,504	(12,454)	4,050
Restricted funds			
Community Learning, Financial Inclusion and Development	53,588	(48,871)	4,717
Youth Projects	187,653	(186,403)	1,250
Work with Older People	45,450	(42,505)	2,945
Building Better Opportunities	41,282	(41,193)	89
Community Development	93,082	(87,938)	5,144
Artworks	8,157	(4,860)	3,297
	<u>429,212</u>	<u>(411,770)</u>	<u>17,442</u>
TOTAL FUNDS	<u>445,716</u>	<u>(424,224)</u>	<u>21,492</u>

15. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 March 2022.

16. STATUTORY INFORMATION

The charity is a company limited by guarantee.

Every member promises, if the charity is dissolved while he or she is a member or within twelve months after he or she ceases to be a member, to contribute such sum (not exceeding £1) as may be demanded of him or her towards the payment of the debts and liabilities of the charity incurred before he or she ceases to be a member, and of the costs, charges and expenses of winding up, and the adjustment of the right of the contributories among themselves.

The members of the charity may at any time before, and in expectation of, its dissolution resolve that any net assets of the charity after all its debts and liabilities have been paid, or provision has been made for them, shall on or before dissolution of the charity be applied or transferred in any of the following ways:

- a. directly for the objects, or
- b. by transfer to any charity or charities for purposes similar to the objects, or
- c. to any charity for use for particular purposes that fall within the objects.

The company's registered number and registered office address can be found in the 'Legal and Administrative Information' section of the accounts.

THE HANGLETON & KNOLL PROJECT
DETAILED STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 MARCH 2022

2022 2021
£ £

INCOME AND ENDOWMENTS

Donations and legacies

Donations	5,747	2,791
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Investment income

Deposit account interest	7,396	5,881
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Charitable activities

Fee income	187,309	151,392
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Misc income	11,514	4,268
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Grants	<u>302,944</u>	<u>281,384</u>
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	<u>501,767</u>	<u>437,044</u>
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Total incoming resources

	514,910	445,716
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EXPENDITURE

Charitable activities

Staff costs and expenses	<u>498,569</u>	<u>424,224</u>
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Total resources expended	<u>498,569</u>	<u>424,224</u>
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Net income

	16,341	21,492
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